

PRIVACY POLICY

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CGLS INVEST respects your preferences concerning the collection and use of your Personal Information. The following privacy policy is tailored for the different ways your Personal Information is collected by different CGLS INVEST lines of business and offerings.

CGLS INVEST and our subsidiaries and affiliates respect your preferences concerning the treatment of Personal Information that we may collect. This Policy ("Policy") lets you know how we collect and use your Personal Information, how you can control its use, and describes our practices regarding information collected from the different CGLS INVEST sites that link or refer to this Policy (such as our websites, computer or mobile software applications, social media pages and HTML-formatted e-mail messages), as well as through offline sales and marketing activities.

This Policy explains when and why we collect personal information about people who visit our website, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this Policy and shall notify you such changes if the case arises.

Any questions regarding this Policy and our privacy practices should be sent by email to charlotte@charlottestudio.be or by writing to Charlotte Simon, CGLS INVEST 84 Bte1 Rue Raymond Hernalsteen, 1970 Wezembeek-Oppeem. Alternatively, you can telephone 0032 2 7680288.

WHO ARE WE?

We're CGLS INVEST a company active in the fitness industry with different activities as our Pilates studio, personal training, consultancy & nutrition.

HOW DO WE COLLECT INFORMATION FROM YOU?

We may obtain information about you when you use our website, for example, when:

- you contact us about products and services,
- you make an online purchase,
- you subscribe to our newsletter

or, occasionally, from third parties who you have separately authorised to provide such information.

WHAT TYPE OF INFORMATION IS COLLECTED FROM YOU?

The personal information we collect might include your name, address, email address, phone number, IP address, and information regarding what webpages are accessed and when.

HOW IS YOUR INFORMATION USED?

We may use your information:

- to process orders that you have submitted;
- to carry out our obligations arising from any contracts entered into by you and us;
- to seeking your views or comments on the services we provide;
- to notify you of changes to our services;
- to send you communications which you have requested and that may be of interest to you. These may include information about campaigns, appeals and promotions;
- for administrative and business purposes;
- to improve our business and website;
- for advertising and analytical purposes;
- in connection with our legal rights and obligations;
- for certain additional purposes only with your explicit consent.

We review our retention periods for personal information on a regular basis. We will hold your personal information on our systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

WHO HAS ACCESS TO YOUR INFORMATION?

We may pass your information to our third-party service providers, agents subcontractors and other associated organisations for the purposes of completing tasks and providing services to you on our behalf. However, when we use third party service providers, we disclose only the personal information that is necessary to deliver the service and we have a contract in place that requires them to keep your information secure, not to use it for their own direct marketing purposes, and to keep it for no longer than necessary for the purposes of completing the tasks and providing the services to you on our behalf. We will not release your information to third parties for them to use for their own direct marketing purposes, unless you have requested us to do so, or where we are

required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime.

We may transfer your personal information to a third party as part of a sale of some or all of our business and assets to any third party or as part of any business restructuring or reorganisation, or if we're under a duty to disclose or share your personal data in order to comply with any legal obligation or to enforce or apply our terms of use or to protect the rights, property or safety of our customers. However, we will take steps with the aim of ensuring that your privacy rights continue to be protected.

YOUR CHOICES

You have a choice about whether or not you wish to receive information from us. If you want to receive communications from us about offers, then you can select your choices by ticking the relevant boxes situated on the form on which we collect your information.

We will not contact you by email, post, phone or text message unless you have given your explicit prior consent. You can change your marketing preferences at any time by contacting us by email: charlotte@charlottestudio.be or by telephone 0032 2 7680288.

YOUR RIGHTS IN RELATION TO YOUR PERSONAL DATA

You have the right:

- to access your personal data and to be informed about its use,
- to correct your personal data,
- to have your personal data deleted,
- to restrict the use of your personal data,
- to object to the use of your personal data,
- to complain to a supervisory authority,
- to withdraw your consent to the use of your personal data,
- to ask for the portability of the personal data you shared with us,

HOW YOU CAN ACCESS AND UPDATE YOUR INFORMATION

The accuracy of your information is important to us. We're working on ways to make it easier for you to review and correct the information that we hold about you. In the meantime, if you change email address, or any of the other information we hold appears inaccurate or out of date, please email us at: charlotte@charlottestudio.be or in writing to Charlotte Simon, CGLS INVEST 84 Bte1 Rue Raymond Hernalsteen, 1970 Wezembeek-Oppem. Alternatively, you can call us at the following number 0032 2 7680288.

SECURITY PRECAUTIONS IN PLACE TO PROTECT THE LOSS, MISUSE OR ALTERATION OF YOUR INFORMATION

When you provide us with your personal information, we take appropriate measures to ensure that it's treated securely.

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security

on our systems. You are responsible for the password which enables you to access certain parts of our websites and for keeping this password confidential.

PROFILING

We may analyse your personal information to create a profile of your interests and preferences so that we can contact you with information relevant to you. We may make use of additional information about you when it is legitimately available from external sources to help us do this effectively. We may also use your personal information to detect and reduce fraud and credit risk.

USE OF 'COOKIES'

Like many other websites, our website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your country preference. This helps us to improve our website and deliver a better more personalised service.

It is possible to switch off cookies by setting your browser preferences. Turning cookies off may result in a loss of functionality when using our website.

LINKS TO OTHER WEBSITES

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites including if you access them using links from our website.

In addition, if you linked to our website from a third-party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third-party site and recommend that you check the policy of that third party site.

(ONLY IF APPLICABLE) WEBSITE RECORDING

Our web site may also use web site recording services which may record mouse clicks, mouse movements, page scrolling and any text keyed into website forms. The information collected does not include bank details or any sensitive personal data. Data collected in such a fashion is for our internal use only. The information collected is used to improve our website usability and is stored and used for aggregated and statistical reporting.

REVIEW OF THIS POLICY

We keep this Policy under regular review. This Policy was last updated November 13th 2018.